



Checklist for Things Needed Upon Admission

Before the Day of Admission Please Bring

- _____ Application
- _____ Medical record from all Doctors, including medications and vaccinations
- _____ Resident Assessment Tool done at Evergreen Place
- _____ Room choice
- _____ Copy of Living Will
- _____ Copy of Durable Power of Attorney
- _____ Proof of funeral arrangements
- _____ Medical record of complete physical by PCP within 30 days of admission
- _____ Copy of all medical insurance cards
- _____ Copy of a photo ID and Social Security Card
- _____ Copy of any Do Not Resuscitate status forms, including the pink card
- _____ Meet with Administrator to review Admission Documents
- _____ Payment of \$2,000 admission fee
- _____ Schedule day for telephone install if desired (The telephone company must come into the building to our telephone closet to turn on the telephones line.)

On the Day of Admission Please Bring

- _____ All medications in the original containers
- _____ Proof of income
- _____ Payment for first month's rent
- _____ Your DPOA, Guardian or family member
- _____ Any personal belongings you would like to have in your room
- _____ Please label all clothes with Resident's initials